

## Personal Support Plan (For an ECT in their first year)

Name of ECT:	
Name of School:	
Start date of plan:	
End date of plan:	

NB: each support plan should contain specific, short-term targets (we advise a maximum of **three targets** at any one time) which are monitored and updated regularly, including more frequent observations and feedback until the ECT is back on track. We advise a **4-week plan** as a minimum.

Notes of discussion with ECT	Aspect of Teachers' Standards identified for development; referencing standard (eg TS2)	Agreed actions to be taken by ECT; including support to be received	Agreed Timeline

Discussed and agreed with ECT	Name	Signature	Date
ECT:			
Induction Tutor:			
Headteacher:			

**(PLEASE NOTE:** It is vitally important that; any additional support you provide is documented, areas of development relate directly to and only to the Teachers' Standards and that the supporting documentation is uploaded to ECT Manager in order to make it available to all induction staff i.e. the Headteacher, Induction Tutor, ECT and ourselves. To upload, please select '**your ECTs**' from the grey bar on your dashboard when logged in, then select '**view**' next to the ECT name which will take you into their record, then select '**documents**' from the left hand side tabs and follow the instructions to upload the document)