



Appropriate Body

WELCOME

BULLETIN
AUTUMN.1.2025

We hope you are all returning energised for the new academic year ahead, after enjoying a wonderful summer break!

The purpose of an Appropriate Body

An Appropriate Body (AB) is to monitor and quality assure the support and assessment of ECTs. Ensuring ECTs receive their statutory entitlements and are assessed fairly and consistently in their schools. The AB makes the final decision as to whether an ECT has met the Teachers' Standards, based on the Headteachers and 'schools' recommendation.

Induction Tutor Training Sessions

For the year ahead:

Wednesday 1st October 2025
Tuesday 18th November 2025
Wednesday 28th January 2026
Tuesday 10th March 2026
Wednesday 13th May 2026

All sessions hosted from 15.30 to 16.30

These are hosted via Zoom, using this link, the content of these training sessions include timely reminders, guidance and top tips for ALL Induction Tutor and ECT activities across the academic year.

**Register new
ECTs here**

**Click here for our new
* AB Handbook ***



**Appropriate Body Induction
Handbook 2025 – 2026**

Handbook and Guidance for
ECTs, Induction Tutors, Mentors,
Headteachers and Governors

A message to all ECTs...

We wish you every success as you embark on a new academic year! Please email/ ring our team if you require any help or advice

AB@hisptsh.org : 02382 145526

HISP TSH Appropriate Body online Autumn Welcome Briefing

This online meeting is for all new ECTs, all Induction Tutors to provide an overview to ECT Induction; including AB Services, ECT statutory entitlements and recommended best practice routines.

Tuesday 16th September 15.30 - 16.30
using this link

Particular focus will be given to
AB Handbook updates





Appropriate Body Documentation

It is important for ECTs to keep accurate and up to date documentation for their ECT Induction period. We ask for Induction Tutors to support this process to happen effectively.

This is a reminder for ECTs to - upload ALL formal lesson observations onto ECT Manager and ALL best practice observations of expert and experienced teachers into the 'Documents' section. ECTs should create two folders in the 'Documents' Section of ECT Manager, as shown here:

All documents listed above are easily accessible:
ECT Manager in the Resources Section [linked here](#)
HISP TSH AB website in the Resources Section [linked here](#)

-  **[Best Practice Observation Folder](#)**
-  **[ECT Lesson Observation Feedback Folder](#)**

ECTs on Support Plans

HISP AB monitor ECTs on Support Plans. Please ensure you use the HISP AB Support Plan template. Please contact us for further guidance.

121 Guidance Meetings

For Induction Tutors to meet with a member of the AB team to seek advice and guidance.
[Click here](#) to book a meeting.

Keep an eye out for : Appropriate Body Partnership Agreements

These will be issued to all Headteachers on **Tuesday 30th September**, to confirm your school's engagement with our AB services for this academic year 2025 - 2026

FREQUENTLY ASKED QUESTIONS



Have I registered my ECT fully?

Follow the guidance on the HISP Teaching School Hub website, [link here](#).



Where can I find AB documentation and the AB Induction Handbook?

All current documentation and the AB Induction Handbook 2025 - 2026 can be found in the two links below.
HISP TSH AB Website; under Appropriate Body Resources tab [HISP Teaching School Hub - Appropriate Body](#)
ECT Manager; under Content and Resources tab [Dashboard \(ectmanager.com\)](#).

STAYING IN TOUCH with us

Appropriate Body Bookable '121 Guidance Meetings'.

For Induction Tutors to meet with a member of the AB team to ask any questions and seek advice.
[Click here](#) to book a meeting.

Appropriate Body half termly Induction Tutor Session

We will host our next Induction Tutor session on **Wednesday 1st October at 15.30** via Zoom, using this [link](#).

Appropriate Body Contact Details

Team shared email address - AB@hisptsh.org
[Emma Gerrard](#), AB Coordinator - 02382 145526 (09.00 - 15.00)
[Wendy Precious](#), TSH Coordinator - 02382 357517 (08.30 - 16.30)
[Kate Walker](#), AB Lead - 02380 011154